



# MONROE LOCAL SCHOOL DISTRICT

## PRESCHOOL REQUEST FOR ASSISTANCE

Date Form Completed: \_\_\_\_\_ Date Form Received by District: \_\_\_\_\_

### Identifying Data

Full Name: \_\_\_\_\_

Father: \_\_\_\_\_

Birth City/State: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Father Cell: \_\_\_\_\_

\_\_\_\_\_

Mother: \_\_\_\_\_

Building of Current Attendance: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Present Teachers: \_\_\_\_\_

Mother Cell: \_\_\_\_\_

Legal Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Guardian Cell: \_\_\_\_\_

Parent Email: \_\_\_\_\_

Special accommodations needed for family or child: \_\_\_\_\_

Parent's native language (if not English): \_\_\_\_\_

Student's native language (if not English): \_\_\_\_\_

**Reason for Request for Assistance:** \_\_\_\_\_

### A. Family History

With whom does the child live? \_\_\_\_\_

Indicate siblings or any other individuals living with the child:

Names	Ages	Relationship to Child

With whom does the child stay during the day? \_\_\_\_\_

Describe any unique family circumstance that have a significant impact on this child's development: \_\_\_\_\_

---

## **B. What is the child currently doing?**

Checklist completed by: \_\_\_\_\_ Date: \_\_\_\_\_

Check method used:  Observation  Structured Interview with: \_\_\_\_\_

### **EATING**

- Needs to be fed
- Picks up food and eats with fingers
- Feeds self with spoon
- Eats and drinks independently

### **DRESSING**

- Needs to be dressed
- Removes small articles of clothing
- Puts on some clothes such as socks, shirt and/or pants
- Dresses self except for shoes

### **TOILETING**

- Wears diapers
- Uses potty with help or reminders
- Independent

### **ATTENTION**

- Needs constant attention/supervision
- Occupies self with toys for 10 or more minutes
- Attends to small group activity for 10 or more minutes

### **RECEPTIVE COMMUNICATION**

- Does not appear to understand words
- Shows understanding of several words
- Can follow simple directions such as "Give Daddy the ball"

### **EXPRESSIVE COMMUNICATION**

- Uses gestures or sounds
- Says at least 10 words you can understand
- Says 2 or 3 words together
- Can carry on a simple conversation
- Repeats easy jingles and rhymes
- Can be understood by people not familiar with his/her speech

### **HEARING**

- Does not respond regularly to sounds
- Looks at or reacts correctly to sources of sounds (looks at phone when it rings)
- Responds to simple directions given when back is turned

### **COGNITIVE**

- Looks for toy or person who is out of sight
- Shows understanding of how things work by turning on/off or activating a toy
- Sorts toys or objects by common features (color, size, shape)
- Counts to 4 and names 2 or 3 colors

### **FINE MOTOR**

- Needs help to pick up small pieces of food or toys
- Independently picks up small toys and transfers from hand to hand
- Scribbles on paper
- Draws some recognizable shapes/pictures

### **PLAY**

- Needs stimulation to be provided by another person
- Holds and manipulates toys (shakes, bangs)
- Uses toys and objects appropriately (brushes hair, pushes trucks)
- Uses imagination to play

### **GROSS MOTOR**

- Needs to be carried/moved by another person
- Crawls
- Walks holding onto furniture
- Walks independently
- Demonstrates balance and coordination

### **VISION**

- Does not show recognition of people/objects
- Recognizes familiar people/objects/toys
- Points to and names people/things in pictures

### **SOCIAL**

- Shows little response to other people
- Enjoys frolic play, peek-a-boo
- Plays alongside other children (parallel play)
- Sometimes share toys, cooperates in play
- Takes turn in simple games

**C. What concerns do you have about this child?**

Information supplied by: \_\_\_\_\_

Areas of Concern:  Eating  Dressing  Toileting  Attention  Social/Emotional Behavior  Hearing  Vision  
 Receptive Communication  Play  Adaptive Behavior

1. What is the child doing or not doing that you would like to see changed? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. How long has this concern been observed? \_\_\_\_\_

\_\_\_\_\_

**D. Medical/Developmental History**

1. Who is the child's regular physician? \_\_\_\_\_

2. When was the child's last physical examination? \_\_\_\_\_

3. The child's birth followed a full-term pregnancy with no complications? YES \_\_\_\_\_ NO \_\_\_\_\_

Baby's birth weight \_\_\_\_\_ Did the baby come home with you from hospital? YES \_\_\_\_\_ NO \_\_\_\_\_

4. Developmental Milestones: Sat unassisted: \_\_\_\_\_ Crawled: \_\_\_\_\_

Walked: \_\_\_\_\_ First words: \_\_\_\_\_ Two or three word phrases: \_\_\_\_\_

5. Is there a history of significant health concerns, major illness? YES \_\_\_\_\_ NO \_\_\_\_\_

Any hospitalizations? YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, why? \_\_\_\_\_

Any surgeries? YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, why? \_\_\_\_\_

Is your child under a "specialist" care? YES \_\_\_\_\_ NO \_\_\_\_\_ If so, who and why? \_\_\_\_\_

\_\_\_\_\_

Frequent ear infections? YES \_\_\_\_\_ NO \_\_\_\_\_ How many? \_\_\_\_\_

6. Does the child take medication on a regular basis? YES \_\_\_\_\_ NO \_\_\_\_\_ If so, what and why? \_\_\_\_\_

\_\_\_\_\_

7. Does the child have food/environmental allergies? YES \_\_\_\_\_ NO \_\_\_\_\_ If so, what? \_\_\_\_\_

8. Does the child have medical or adaptive needs? YES \_\_\_\_\_ NO \_\_\_\_\_ If yes, please circle or list type: glasses,

hearing aids, walkers, leg braces, wheelchair, specialized seating, feeding tube, dietary restrictions, catheter, shunt

9. Does the child have vision within normal limits? YES \_\_\_\_\_ NO \_\_\_\_\_

10. Does the child have hearing within normal limits? YES \_\_\_\_\_ NO \_\_\_\_\_

11. Is there a family history of educational concerns or medical conditions? YES \_\_\_\_\_ NO \_\_\_\_\_ If so, what? \_\_\_\_\_

12. Any other significant health/nutrition issues not covered in the previous questions? YES \_\_\_\_\_ NO \_\_\_\_\_

**E. Intervention History**

1. How have you tried to help your child? \_\_\_\_\_

2. Has your child received any formal testing? YES \_\_\_\_\_ NO \_\_\_\_\_

Please list what type, where and contact information: \_\_\_\_\_

3. Has your child participated in any therapy (speech-language, occupational therapy, physical therapy, orientation and mobility)? YES \_\_\_\_\_ NO \_\_\_\_\_ Please list dates of therapy, type, contact person, address and phone number.

4. Has your child participated in Help Me Grow or Early Intervention? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, provide dates of service, contact information: \_\_\_\_\_

5. Has your child attended childcare, preschool, or Head Start programs? YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please provide dates of attendance, contact information: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature Initiating Request for Assistance

\_\_\_\_\_  
Date

**IF YOUR CONCERN IS THE WAY YOUR CHILD PRODUCES SPEECH SOUNDS, PLEASE COMPLETE THIS FORM. RETURN IT WITH THE REMAINING PACKET.**

1. RATE YOUR CHILD'S OVERALL INTELLIGIBILITY (how he/she is understood when speaking):

When he/she is talking about something that is present (talking about play while doing it, talking about an object while using it, talking about a food while eating it, etc.)

Excellent                      Good                      Fair                      Poor

When you don't know what he/she is talking about (such as describing something that happened yesterday or out of your sight):

Excellent                      Good                      Fair                      Poor

2. Is your child aware of the speech difficulty? YES \_\_\_\_\_ NO \_\_\_\_\_ Describe your child's reaction(s) when not understood:

\_\_\_\_\_ Repeats self      \_\_\_\_\_ Tries new words      \_\_\_\_\_ Stops talking      \_\_\_\_\_ Uses gestures

\_\_\_\_\_ Becomes frustrated      \_\_\_\_\_ Becomes upset/angry

3. Has your child had a history of ear infections? YES \_\_\_\_\_ NO \_\_\_\_\_ PE Tubes? YES \_\_\_\_\_ NO \_\_\_\_\_

Hearing tested? YES \_\_\_\_\_ NO \_\_\_\_\_

4. Please indicate sounds your child is having difficulty with: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_