

# **Monroe Local School District**

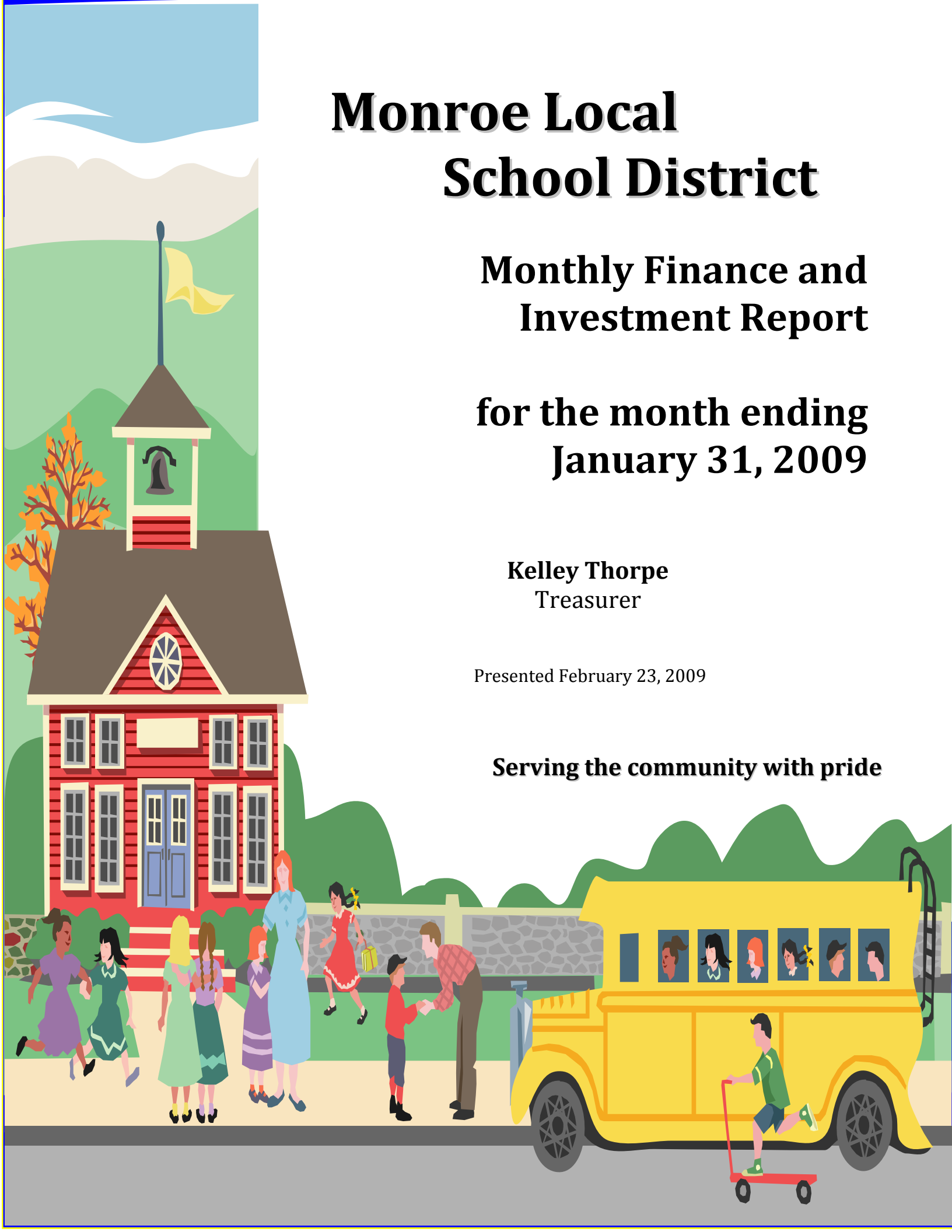
## **Monthly Finance and Investment Report**

**for the month ending  
January 31, 2009**

**Kelley Thorpe**  
Treasurer

Presented February 23, 2009

**Serving the community with pride**



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## Overview

The purpose of this report is to provide board members, staff, and the community with information on the current financial condition of the Monroe Local School District. This report will also provide a limited historical basis for comparison.

## Current Financial Condition

The Monroe Local School District has now completed seven months of the 2008-2009 fiscal year. Total cash on hand at January 31 was \$909,921, a decrease of \$600,169 from the beginning of the month.

The General and Emergency Levy Fund expenditures have exceeded revenues by \$486,172 for this year.

The Special Revenue Funds are comprised of the state and federal grants under our control as well as the athletics fund. Combined, these funds ended January with a negative balance of \$161,323. The detail list of these funds is included in this report. I anticipated eventually running into a negative balance in the athletic fund. It will be necessary to advance funds from the general fund in order maintain the athletic program at its current level.

The Capital Projects Funds show the available balance for permanent improvement items and major capital investments and represents about 14.5% of our cash balance. The roof renovation still has one payment still outstanding. After that, any funds remaining will be used as payment towards the lease. According to Quandel, we have not yet received the warranty paperwork for the roof. We will not be issuing the final payment until all paperwork has been received satisfactorily.

The Food Service Fund and School Supply Fund make up the Enterprise Fund section. This area ended November in the negative, but rebounded into the black for December and January. The Food Service Fund ended January with a balance of \$51,815.70. I am going to continue to monitor this fund as the year progresses. With dramatically increased food costs and less students purchasing lunch on a daily basis, the food service program has been a victim of the current economic downturn.

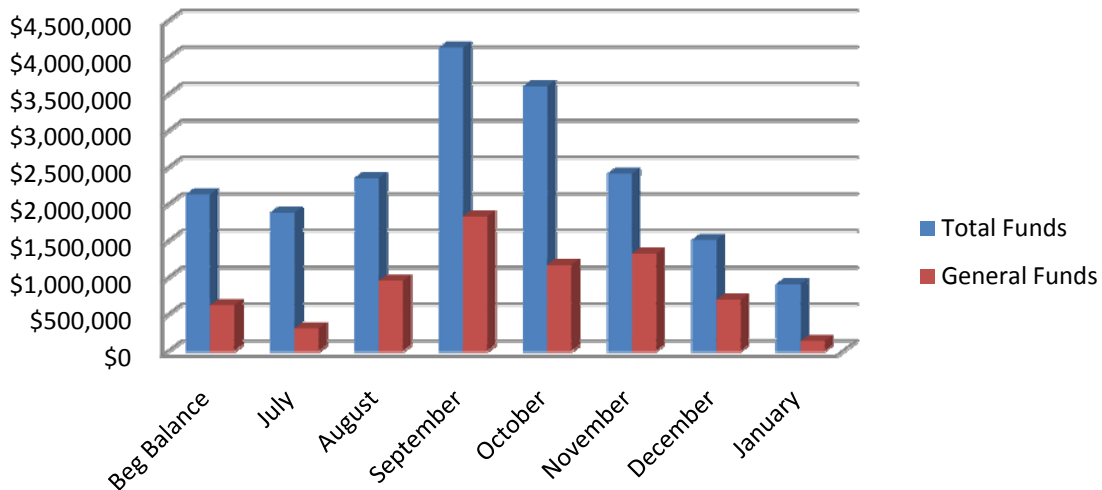
Trust and Agency Funds make up the remaining total cash on hand for the district. These funds are trust accounts and student activity funds. These accounts represent about 12.1% of January's ending balance.

The FY09 year-to-date financial activity for the major fund types is shown below.

***Summary Report by Fund Type - at January 31, 2009***

<b><u>Description</u></b>	<b><u>July 1 Balance</u></b>	<b><u>FYTD Revenues</u></b>	<b><u>FYTD Expenditures</u></b>	<b><u>January 31 Balance</u></b>
General Fund	\$162,684	\$7,560,660	\$7,896,526	(\$173,181)
Emergency Levy Fund	459,906	2,221,222	2,371,529	309,599
	<b>\$622,590</b>	<b>\$9,781,882</b>	<b>\$10,268,054</b>	<b>\$136,418</b>
Special Revenue Funds	118,189	581,906	861,418	(161,323)
Debt Service Fund	1,086,268	1,228,084	1,699,731	614,621
Capital Projects Fund	82,111	417,650	367,419	132,343
Enterprise Funds	145,064	491,603	559,131	77,537
Trust and Agency Funds	78,616	95,748	64,038	110,327
<b>Total - All Fund Types</b>	<b><u>\$2,132,838</u></b>	<b><u>\$12,596,873</u></b>	<b><u>\$13,819,790</u></b>	<b><u>\$909,921</u></b>

**All Funds**



**Detail of Fund Balances by Fund Type**

*Detail Report - at January 31, 2009*

<u>Description</u>	<u>July 1 Balance</u>	<u>Year-to-Date Revenues</u>	<u>Year-to-Date Expenditures</u>	<u>Jan. 31 Balance</u>
<b>Special Revenue Funds</b>				
Scholarship Funds (007)	8,509	2,034	0	10,542
Principal's Funds (018)	68,561	47,526	31,980	84,107
Miscellaneous Grant Funds (019)	64,707	24,606	15,303	74,010
District Athletic Fund (300)	43,966	148,712	500,505	(307,827)
Management Information System (432)	7,267	2,735	0	10,002
Entry Year Programs (440)	(5,829)	0	0	(5,829)
Data Communications (451)	1,784	12,000	10,670	3,114
SchoolNet Professional Dev. (452)	370	0	0	370
Miscellaneous State Grants (499)	19,465	5,256	14,549	10,172
Title VI-B – Special Education (516)	(44,103)	240,115	227,028	(31,016)
Title III – Limited English Prof (551)	0	6,182	5,140	1,042
Title I – Disadvantaged Children (572)	(13,825)	58,494	36,597	8,072
Title V – Innovative Education (573)	525	1,340	0	1,865
Drug-Free School Grant (584)	1,734	6,914	0	8,648
IDEA, Preschool Grant (587)	0	801	1,011	(210)
Title V – Imp. Teacher Quality (590)	(26,528)	27,105	18,634	(18,057)
Miscellaneous Federal Grants (599)	94	120	0	214
<b>Debt Service Fund</b>				
Bond Retirement Fund (002)	1,086,268	1,228,084	1,699,731	614,621
<b>Capital Projects Fund</b>				
Permanent Improvement Fund (003)	82,111	417,650	367,419	132,343
<b>Enterprise Funds</b>				
Food Service Fund (006)	111,509	445,385	505,079	51,816
Uniform School Supplies Fund (009)	33,555	46,218	54,052	25,721
<b>Trust and Agency Funds</b>				
Student Activity Funds (200)	<u>70,107</u>	<u>93,715</u>	<u>64,038</u>	<u>99,784</u>
<b>Total - All Fund Types (except General and Emergency Funds)</b>	<b>\$1,510,248</b>	<b>\$2,814,991</b>	<b>\$3,551,736</b>	<b>\$773,503</b>

**Interest and Investments**

At January 31, 2009 the district held the following funds:

STAR Ohio Money Market Fund	\$540,555
First Financial Bank CD	200,000
First Financial Treasury Account	<u>130,127</u>
<b>Total Investments</b>	<b>\$870,682</b>
Fifth Third Checking	283,842
<b>Total Funds:</b>	<b><u>\$1,154,524</u></b>
Outstanding Checks	(\$247,868)
Deposits in Transit	3,265
Remaining Funds Available	\$909,921
<b>Total Fund Balances</b>	<b><u>\$909,921</u></b>
<i><b>Difference to be explained</b></i>	<i><b>\$0</b></i>

Total interest income for the current year is significantly lower than last fiscal year. The economy has been in a state of flux and we are still seeing the effects of lower interest rates. You will note that the First Financial Treasury Account held quite a bit less this month as a result of transferring the money for cash flow.

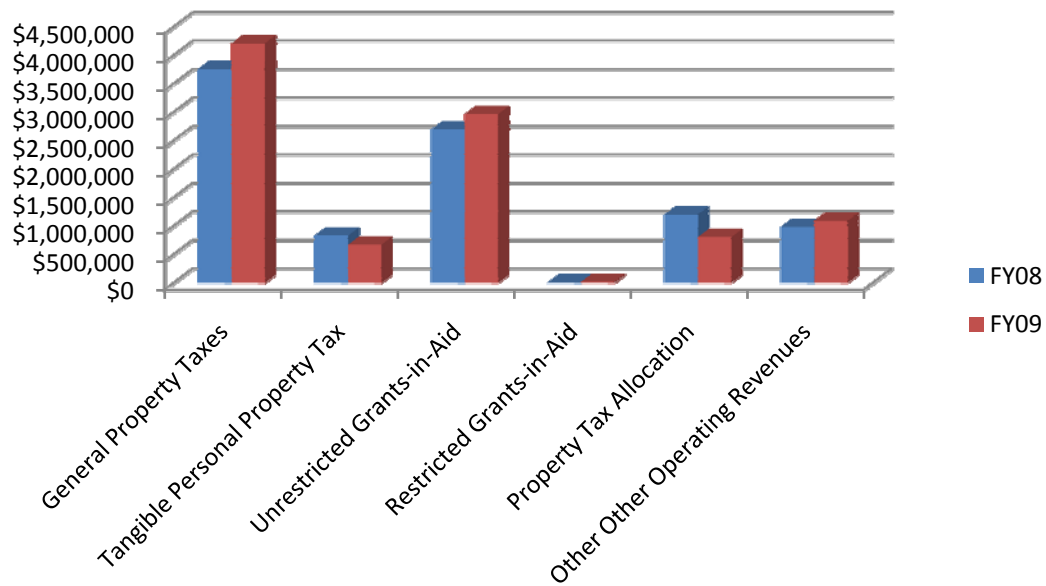
Interest Earned FY08	\$90,177
Interest Earned FY09	\$35,398

### Results of Financial Activity – Revenues

It is often helpful to compare this year with last year – to see, where Monroe stands when compared to the same period of time in the previous year. The following table compares the year-to-date revenues for the General and Emergency Levy Funds as of January 31 with the same time period last year. For FY09, Monroe’s revenues have remained fairly static overall.

#### General Fund Revenues

<u>Description</u>	<u>January 2008 Results</u>	<u>January 2009 Results</u>	<u>Percent Difference</u>
General Property Taxes	\$3,762,229	\$4,212,584	11.97%
Tangible Personal Property Tax	833,384	674,481	-19.07%
Unrestricted Grants-in-Aid	2,696,985	2,966,029	9.98%
Restricted Grants-in-Aid	9,392	22,891	143.73%
Property Tax Allocation	1,202,403	809,816	-32.65%
Other Operating Revenues	985,942	1,094,598	11.02%
<b>Total Revenues:</b>	<b>\$9,490,335</b>	<b>\$9,780,399</b>	<b>3.06%</b>

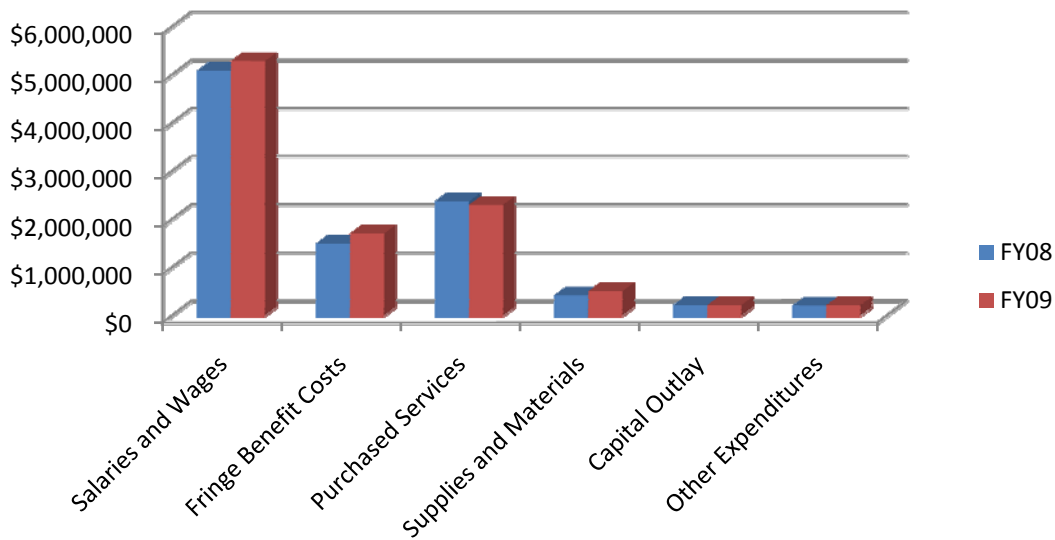


## Results of Financial Activity – Expenditures

On the expenditure side, expenses are slightly above last year’s figures. We are a little over 5% more than last year in expenditures. The bulk of this is salary, benefits, and supplies & materials as a result of an increase in enrollment.

### General Fund Expenditures

<u>Description</u>	<u>January 2008 Results</u>	<u>January 2009 Results</u>	<u>Percent Difference</u>
Salaries and Wages	\$5,083,804	\$5,289,746	3.89%
Fringe Benefit Costs	1,496,248	1,708,767	12.44%
<b>Total Personnel Costs:</b>	<b>6,580,052</b>	<b>6,998,513</b>	<b>5.98%</b>
Purchased Services	2,378,911	2,306,517	-3.04%
Supplies and Materials	423,044	511,123	17.23%
Capital Outlay	226,297	225,791	-0.22%
Other Expenditures	211,815	226,110	6.32%
<b>Total Expenditures</b>	<b>\$9,820,119</b>	<b>\$10,268,054</b>	<b>4.36%</b>



### Summary Financial Report

The ending fund balance for the General and Emergency Levy Funds totaled \$136,422 as of January 31, 2009. Operating expenditures have exceeded operating revenues by \$487,655. This is very typical for January.

***General Fund Operations***

	<b>January 2008</b>	<b>January 2009</b>
<i>Operating Revenues Over/(Under)</i>		
<i>Operating Expenditures</i>	<b>(329,784)</b>	<b>(487,655)</b>
Non-Operating Revenues	249	1,484
Non-Operating Expenditures	0	0
<b><u>Total Revenues Over/(Under)</u></b>		
<b><u>Total Expenditures</u></b>	<b>(329,535)</b>	<b>(486,171)</b>
<b>Beginning Balance, July 1</b>	772,010	622,593
<b>Ending Balance, January 31</b>	<b>\$442,475</b>	<b>\$136,422</b>

**Budget to Actual Comparison**

While comparing this year to last is quite helpful, it is also a good idea to compare the actual figures to the budgeted amounts for the current year. This can help tell us if we are in-line with our expectations. The budgeted line items directly correlate with the line items from the Five-Year Forecast.

With 58.33% of the year complete, revenues came in below budgeted amounts almost at 56.3%. Personnel costs ended the month at 56.6% of the forecasted budget with total expenditures finishing January at 59% of estimated. The budget figures used here are consistent with the most recent Five-Year Forecast submitted with the Tax Budget.

The following table compares the operating results on a budget-to-actual basis through month ending January 31:

<u>Description</u>	<u>FY09 Budget</u>	<u>FY09 Actual</u>	<u>Percent Rec/Exp</u>
<b><u>OPERATING REVENUES:</u></b>			
General Property Tax (Real Estate)	\$9,013,678	\$4,212,584	46.74%
Tangible Personal Property Tax	520,223	674,481	129.65%
Unrestricted Grants-in-Aid	4,478,767	2,966,029	66.22%
Restricted Grants-in-Aid	19,084	22,891	119.95%
Property Tax Allocation	1,889,623	809,816	42.86%
All Other Revenues	1,444,303	1,094,598	75.79%
Total Revenues:	\$17,365,678	\$9,780,399	56.32%
<b><u>OPERATING EXPENDITURES</u></b>			
Salaries and Wages	\$9,488,606	\$5,289,746	55.75%
Fringe Benefit Costs	2,884,616	1,708,767	59.24%
Total Personnel Costs:	12,373,222	6,998,513	56.56%
Purchased Services	3,772,117	2,306,517	61.15%
Supplies and Materials	635,400	511,123	80.44%
Capital Outlay	252,545	225,791	89.41%
Other Expenditures	357,947	226,110	63.17%
Total Expenditures	\$17,391,231	\$10,268,054	59.04%

**Action Items:**

There is 1 action item this month:

**1. Approval of Contract for Fraunfelter Accounting Services**

Contract proposal is a separate attachment.