

# MONROE LOCAL SCHOOLS

## ALTERNATE TRANSPORTATION FORM

In filling out this form, please PRINT the requested information and sign your name.  
Return form to the Monroe Jr./Sr. High School Athletic Office.

SPORT: \_\_\_\_\_

DATE OF ACTIVITY: \_\_\_\_\_

LOCATION OF ACTIVITY: \_\_\_\_\_

NAME OF ALTERNATE TRANSPORTER: \_\_\_\_\_ RELATIONSHIP TO STUDENT: \_\_\_\_\_

To Principal / Athletic Director

As Parents/Guardians of \_\_\_\_\_ it is understood that the usual policy regarding school sponsored student trips is that students leaving school by bus or other school transportation must also return via the same transportation mode. This form must also be completed if the student is being transported to a school event by a mode of transportation not provided by the school.

Extenuating circumstances have arisen (as described below), that requires our son/daughter to travel either to or from the event with us (the parent or guardian) rather than the above mentioned mode of transportation provide by the Monroe Local Schools.

We therefore, give our complete approval and assume responsibility for the safety and well-being of said student immediately upon detachment from the school sponsored activity.

\*Notice: It is understood that the request must be an extenuating circumstance and may not be approved after the proper form has been submitted.

\*\*Also, in the event that the extenuating circumstance is known in advance of the activity the proper form will be submitted at least 24 hours before the activity for approval consideration.

Alternate Transportation is being requested to travel: To the Event / From the Event / Both **(circle one)**

The nature of the extenuating circumstance:

Date of Request: \_\_\_\_\_

1. Parent/Guardian Signature: \_\_\_\_\_
2. Student Signature: \_\_\_\_\_
3. Coach's Signature: \_\_\_\_\_
4. Principal / Athletic Director Signature: \_\_\_\_\_

Request Approved: \_\_\_\_\_

Request Denied: \_\_\_\_\_

\*\*\* Completed form must be returned to the coach \*\*\*